

# Sober Planning Guide

This form is for the registering of a **sober** social event that the chapter listed is hosting. Please fill out the information requested. These forms should be received **1 business day** to [greeks@siu.edu](mailto:greeks@siu.edu) before the time of the event is to take place.

1. **Fraternity/Sorority Name:** \_\_\_\_\_

2. **Contact Information of Person Completing this Form:**

**First Name:** \_\_\_\_\_

**Last Name:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_

3. **Event Date:** \_\_\_\_\_

4. **Event Name:** \_\_\_\_\_

5. **Social Event Co-Host(s):** \_\_\_\_\_

6. **Event Description:** \_\_\_\_\_

7. **Event Street Address:** \_\_\_\_\_

8. **Event Start Time:** \_\_\_\_\_ **Event End Time:** \_\_\_\_\_

9. **Who will be attending this event?**

Please name other chapters if applicable. Also list is this event is open to the public.

\_\_\_\_\_

\_\_\_\_\_

10. **Is this Event ticketed?** \_\_\_\_\_

11. **How many people are you expecting to attend your event?** \_\_\_\_\_

12. **Sober Event**

I understand that by submitting a social event through this form that alcohol may not be present during this event. If alcohol is present at the event listed her then my chapter and co-host is subject to further consequences determined by the Fraternity and Sorority Life Office.

\_\_\_\_\_ I Agree